ShipVerge
Ship Fast, Ship Smart

Saudi Import Checklist

Everything to check before, during and after shipping goods into Saudi Arabia.

1. Before you order

- [ ] Confirm the 12-digit Saudi HS code and duty rate
- [ ] Check SABER: product certificate (PCoC) needed?
- [ ] Check SFDA (food, cosmetics, medical, pharma) or MEWA (plants, seeds) approvals
- [ ] Importer registered: CR, VAT number and customs code active
- [ ] Agree the Incoterm with your supplier (FOB recommended)

2. Documents from your supplier

- [ ] Commercial invoice: real values, HS codes, origin, Incoterm
- [ ] Packing list matching the invoice line by line
- [ ] Certificate of origin from the chamber of commerce
- [ ] SABER shipment certificate (SCoC) issued before the declaration
- [ ] SDS and DG declaration for chemicals or batteries

3. Shipping

- [ ] Book space 1–2 weeks ahead (4–6 before Ramadan peaks)
- [ ] Insure the cargo for its full value
- [ ] ISPM-15 treated wooden packaging
- [ ] Bill of lading or air waybill checked against the invoice

4. Arrival & customs

- [ ] Declaration filed on FASAH before arrival
- [ ] Budget duty (5% for most goods) plus 15% VAT on CIF + duty
- [ ] Allow 3–7 working days for clearance
- [ ] Keep receipts for your VAT return

5. Delivery

- [ ] Recipient Short Address Code (4 letters + 4 digits) on every shipment
- [ ] Receiving hours and site access agreed
- [ ] Check cargo and sign the proof of delivery

Need help with any step? ShipVerge handles it for you.

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